



FEE SCHEDULE 2016

(HST must be added on the fees shown below)

ENGAGE PROFESSIONAL SERVICES	\$400
Engage professional services, advice and communications. Set up file and mirror file. Enter data. Initialize system for tracking documents and statutory deadlines.	
Notices under the <i>Farm Debt Mediation Act</i>	per notice \$50
TAX REGISTRATION - PART 1	\$385
Obtain and analyze title search and execution search; prepare report on searches, list of interested parties, tax arrears certificate and file folder	
Execution searches	\$20
Copies of executions	\$20
TAX REGISTRATION - PART 2	\$185
Register tax arrears certificate	
Register cancellation certificate, tax deed, or notice of vesting when required	
Update title search	
Prepare first notices	
Prepare treasurer's statutory declaration	
Execution searches	\$20
Corporate searches, if needed	\$50
Mail first notices	per notice \$20
TAX REGISTRATION - PART 3	\$185
Update title search	
Prepare final notices	
Mail final notices	per notice \$20
Tax Sale	\$700
Treasurer's statutory declaration, advertisement, tender packages, tender opening checklist, notices to higher and lower tenderer, tender rejection form, payment into court requisition and statement of facts (if needed).	
Fee for tax sale does not include cost of advertisements, auctioneer's fees nor the cost of a survey, if needed.	
Prepare and mail Form 5, if needed	per notice \$20

*Additional fees may apply for complex title searches

*Notices to the U.S.A. are \$10 extra each

Optional Services	
Advertise on OntarioTaxSales.ca	\$675
This fee is fully recoverable, even if properties don't sell	
Payment Out Of Court	\$975
Obtain payment out of court of excess funds (Additional fees may apply in some cases)	